



PRESALL TOWN COUNCIL
Minutes of the meeting of the personnel
committee held on Wednesday 1 July 2020 at
7.00pm via ZOOM video conference

Present: Councillors A Cropper (chairman), B Burn, T Johnson, A Tarpey-Black.

In attendance: Alison May, clerk to the town council.

11 Apologies for absence

None

12 Declaration of interests and dispensations

Cllr Johnson – trade union membership.

13 Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 9 June 2020.

14 Public participation

No members of the public were present, therefore councillors **resolved** to move to item 5 on the agenda.

15 Exclusion of the press and public

Councillors **resolved** not to exclude the press and public and went on to discuss the person specification and job description.

Resolved: that the person specification and job description documents be circulated to full council for approval, Cllr A Cropper to produce an options paper based on full council's preference for options 'b' and 'c' discussed at its meeting on 17 June and for the clerk to provide costings based on the options. This paper to also be submitted to council for consideration.

16 Date of next meeting

TBA.

There being no further business, the chairman closed the meeting at 8.00pm.