

# PREESALL TOWN COUNCIL

## Minutes of the Meeting of the Town Council held on Monday 14 November 2016 at 7.00pm at Preesall Youth and Community Centre, Lancaster Road, Preesall

**Present:** Councillors T Reilly (Mayor), R Black, R Drobny, D Hudson, R Lawson, G McCann, J Mutch, P Orme, V Taylor and L Woodhouse.

**In attendance:** Alison May, Clerk to the Town Council, and 5 members of the public.

### **1(16-17)160a Apologies for absence**

Cllr Greenhough – apology arrived after clerk left for meeting

### **1(16-17)160b Absent without apology**

None.

### **2(16-17)161 Declarations of interests and dispensations**

Cllr Orme – item 7; Cllr Taylor – item 7; Cllr McCann – item 7.

### **3(16-17)162 Minutes of the last meetings**

**RESOLVED:** 1) That the minutes of the meeting held on 10 October be agreed as a true record  
2) That the minutes of the meeting held on 24 October be agreed as a true record  
subject to Cllr Drobny being shown as in attendance

### **4(16-17)163 Public participation**

*At the request of the Mayor, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.*

Members of the public raised the following items:

- Councillors were asked by members of the public if they could address the issue of fly tipping off St Bernard's Road and the general condition of the public right of way through that area to Elterwater. They brought photographs showing the current problems.  
In response: Councillors recounted the history of the site to the best of their knowledge and stated that it was their belief that this is private land and as such, by law, they could not intervene on someone else's property. Cllr Taylor agreed to make further enquiries to see what if anything could be done to alleviate the problems.
- A member of the public asked what progress was being made with the provision of a zebra crossing in the village.  
In response: Cllr Taylor reported that the situation remained as reported at the last meeting and was unlikely to change in the foreseeable future owing to lack of funding at LCC.
- Councillors were asked whether a street sweeper could be arranged for the village to clear leaf debris and remove standing water from outside Spar and opposite the church.  
In response: Cllr Taylor reported that the road sweeper had been in the village at the end of the previous week, but the ongoing roadworks had prevented access adjacent the Spar.
- Cllr Hudson read out a letter and provided a poster created by two students from St Aidan's who are doing their Duke of Edinburgh Silver Award. They highlighted the impact of the lack of buses and drug use problems within the township.  
In response: Councillors related some of their own personal experiences of evidence of drug abuse in the township and agreed that the contents of the letter and the poster should be sent to the police commissioner, the new police superintendent and to the relevant cabinet member at LCC. They also asked a representative of the press, present in the public gallery, if he could highlight this problem to a wider audience.

Councillors were informed that no police report had been received.

*At the conclusion of the public participation and at the request of the Mayor, councillors **resolved** to reconvene the meeting.*

#### **5(16-17)164 Councillor apology**

Following Wyre Council's investigation into breaches of the Code of Conduct and the recommendation that those councillors found to have breached the Code apologise for their behaviour to the full Council, an opportunity was provided to do so. The Mayor reported that of those deemed to have breached the Code of Conduct one councillor had resigned from the council and that the other councillor was not present at the meeting.

#### **6(16-17)165 Grant funding**

In previous meetings councillors had discussed the need to formalise the council's approach to grant funding and to ensure visible consistency and fairness of approach to all applications. The Clerk was thanked for her work in creating the necessary documentation.

**RESOLVED: That the Grant Application Policy, Grant Application form and Supporting Instructions be adopted by the council from 14 November 2016.**

#### **7(16-17)166 Grant provision for Preesall Youth and Community Association (PY&CA)**

Councillors discussed the paperwork provided to date and whether they were in a position to make grants provision to PY&CA.

**RESOLVED: That**

- 1) **On provision of the latest accounts for PY&CA (expected to be available within three weeks and subject to point 3 below) that a grant of £6000 be made available to PY&CA to cover the loss of funding from Lancashire County Council.**
- 2) **PY&CA should provide three separate quotes for consideration in respect of the work to update the building and carry out repairs.**
- 3) **The Responsible Financial Officer (RFO) to have delegated responsibility to use her discretion regarding the release of any funding to PY&CA.**

#### **8(16-17)167 Draft budget for 2017/18**

Councillors discussed the first draft of the budget for next year.

**RESOLVED: To make extra provision for elections within the budget and increase local funding provision, with a further draft to be considered at the next meeting.**

#### **9(16-17)168 Standing Orders**

Cllr Drobny made the council aware of an inconsistency in the Standing Orders re the taking and keeping of recordings.

**RESOLVED: That the Standing Orders be amended so that para 9(e) is in line with para 1c(m). Cllr Drobny to take the lead raising a special motion in accordance with paragraph 32b of the Standing Orders to make the change.**

#### **10(16-17)169 Future of Fleetwood to Knott End Ferry**

The issue of poor communications from Carl Green at Wyre was raised by Cllr Hudson.

Cllr Taylor informed the council that Wyre Council is to continue its support of the ferry with the provision of £85,000 a year towards running costs in 2017.

#### **11(16-17)170 Councillors attendance at workshop**

**RESOLVED: To make payments of £10 each to Cllr Drobny and Cllr McCann to cover the cost they incurred by attending the FOI and Data Protection workshop on 20 October.**

#### **12(16-17)171 Purchase of laptop and printer**

**RESOLVED: To approve the purchase of an HP laptop and an Epson printer.**

**13(16-17)172 Internal audit**

**RESOLVED:** That the Clerk has authority to appoint a replacement external auditor.

**14(16-17)173 Permit Parking on Mill Street**

**RESOLVED:** That the Clerk write a letter to LCC raising the concerns of the residents of Mill Street in respect of parking outside their properties and requesting that the area, along with Smithy Lane, be made resident only parking.

**15(16-17)174 Festive lights**

**RESOLVED:** That the Clerk be given authority to purchase five more Christmas tree kits

**16(16-17)175 Planning Applications**

**16/00833/FUL**

**Proposal:** Two-storey side extension, single-storey rear extension and dormer

**Location:** 1 Rosemount Avenue Preesall Poulton le Fylde Lancashire FY6 0EY

**Grid Ref:** SD336053 448359

**RESOLVED:** By a majority (7 in favour, 1 against, 1 abstained) to approve the application

**16/00892/OUT**

**Proposal:** Outline application for the erection of 2 detached dwellings with access for consideration

**Location:** Carrfield Works Park Lane Preesall Poulton-le-Fylde Lancashire

**Grid Ref:** SD336864 446409

**RESOLVED:** By a majority (3 in favour, 6 against, 1 abstained) to reject the planning application

**16/00926/FUL**

**Proposal:** Single-storey rear extension, outbuilding to replace existing garage and extended rear patio area

**Location:** Landley Lancaster Road Knott End-On-Sea Poulton-Le-Fylde Lancashire Grid Ref:

**Grid ref:** SD335775 448355

**RESOLVED:** By a majority (9 in favour, 1 abstained) to approve the planning application

**16/00927/FUL**

**Proposal:** Change of use of part of existing bakery floor space to create hot food takeaway area (A5 Use Class)

**Location:** 2 The Old Coal Yard Hall Gate Lane Preesall Lancashire FY6 0PJ

**Grid ref:** SD336993 446029

**RESOLVED:** By a majority (4 in favour, 5 against, 1 abstained) to reject the planning application

**16/00931/FUL**

**Proposal:** Retrospective application for single-storey rear extension and rear dormer

**Location:** 64 Parksway Knott End-On-Sea Lancashire FY6 0DA

**Grid Ref:** SD334746 448257

**RESOLVED:** By a majority (4 in favour, 2 against, 1 abstained) to approve the planning application

**16/00935/ADV**

**Proposal:** Advertisement consent to display 2no. externally illuminated fascia signs, 1no. internally illuminated projecting sign, 4no. large poster display signs, 4no. small poster signs and 1no. wall mounted sign

**Location:** Sandy Lane Preesall Poulton le Fylde Lancashire FY6 0EJ

**Grid Ref:** SD336393 4483013

**RESOLVED:** By a majority (4 in favour, 4 against, 2 abstained, Mayor's casting vote in favour) to approve the planning application

## 17(16-17)176 Finance

a) It was **resolved to note** the following receipts:

Mrs C Carter	£ 488.81
FOPP	£8925.00
Reserve interest	£ 1.01

b) It was **resolved to pay** the following:

101/102 Staff costs	£ 1785.39
101 Clerk's expenditure on behalf of council (includes printer inv181195)	£ 288.91
103 Cllr Drobny (reclaim workshop fee)	£ 10.00
104 Cllr McCann (reclaim workshop fee)	£ 10.00
105 Preesall Auto Discount (inv.621)	£ 15.99
106 Wyre Building Supplies (inv.SI0101930,SI0102210,SI04567)	£ 102.60
107 Glasdon (bench inv 718847)	£ 586.57
108 RBL (inv 01/16 (PCN05)	£ 34.00
109 Viking (inv 656493)	£ 700.80
110 Viking (inv 656493)	£ 29.99
111 Blachere (inv 45564)	£ 3076.80
112 Blachere (inv 45600)	£ 624.00
113 HMRC	£ 210.12
009 Mrs Y McCann (in Bloom reclaim14.11.16)	£ 57.08
010 Wyre Building Supplies (in bloom inv SI0104694)	£ 20.00

It was **resolved to note** the following payments:

**Payments by Standing Order/Direct Debit**

Easy Websites (hosting fee)	£ 24.00
O2 (mobile phone contract)	£ 13.97
Carter's Charity school	£ 50.00
Fleetwood Charity school	£ 50.00
LCC (employer contribution)	£418.06)
LCC (employee contributions)	£112.64) £ 530.70

c) It was **resolved to accept** the Statement of Accounts for October 2016 showing balances of:

Cash book	£52913.40
Reserve	£23676.25
In Bloom	£3204.77

d) It was **resolved to accept** the Q2 Budget Monitoring statement and to vire £210 from the Contingency budget head to the Admin budget head to cover these costs.

## 18(16-17)177 Verbal Reports from subject leads and outside body representatives (information only)

**Tourism** – Cllr Woodhouse reported that she had made contact with a gentleman looking to build a miniature railway along the disused railway line and that she and Cllr Black would be arranging a meeting with him.

**Youth** – Cllr Taylor reported that she had attended a very enjoyable Northern Festival of Remembrance event with youths from St Aidan's.

**Lancashire Association of Local Councils (Wyre Area Committee)** – Cllrs Orme, McCann and Woodhouse would be attending the 72<sup>nd</sup> annual conference on Saturday 19 November in Penwortham.

**Wyre flood forum** – Cllrs Orme and Reilly would be attending the presentation from LCC to residents of Sunnyside Terrace, Preesall on the proposed flood prevention measures.

**Friends of Preesall Park** – Cllr Orme reported that he has three active grant applications for the creation of a perimeter footpath round the playing field and is awaiting the outcome of these.

**Wyre festive lights vommittee** – Cllr Reilly reported that arrangements were being made to photograph the village in accordance with Wyre’s festive light grant provision requirements.

**Wyre in Bloom** – Cllr Mutch reported that the In Bloomers had been planting tete a tete bulbs in the planters at the ferry slip and were waiting for cyclamen for the library and had generally been busy tidying and preparing for winter. At the recent In Bloom awards ceremony they had been commended for having had the best red white and blue display.

**Christmas fair** – Cllr Orme reported that everything is ready and set to go on 3 December.

### **19(16-17)178 Verbal Report from Wyre and Lancashire County Councillors (information only)**

Nothing further to add

### **20(16-17)179 Clerk’s Report (information only)**

#### **Lengthsman’s report**

In October the Lengthsman has been collecting fallen leaves around the villages and has been spraying the last of the weeds and generally tidying the footpaths. He continues to try to keep the esplanade and sea wall clear of dog faeces left uncollected by those too inconsiderate to pick up after their pet.

#### **Best Kept Village competition**

The Mayor and the Clerk attended the awards ceremony on 17 October to receive a plaque and certificate on behalf of Preesall and Knott End for achieving second place in the large village category. The plaque is on public display in the library.

#### **Vacancy on Preesall Town Council**

Following the resignation of a councillor notices have been displayed on the boards in Preesall and Knott End advising of the vacancy and the procedures to fill the role.

#### **Freedom of Information**

The Clerk has received three FOI requests this month, two from the press and one from a member of the public.

#### **SLCC workshop on FOI and Data Protection**

The Clerk and Cllr Drobny and Cllr McCann attended a very informative workshop on how the two Acts impact upon town and parish councils, how requests for information should be handled and the support available from ICO.

#### **Seat donation**

A member of the public has kindly donated a seat in memory of her husband to be sited by the ferry slip.

#### **Sunnyside Terrace drainage scheme**

A meeting is to be held on Monday 21 November at Preesall Youth and Community Centre for LCC to present the proposals for the alleviation of flooding along this part of Cartgate to flood forum representatives and residents and receive their feedback.

#### **Blood donation sessions**

The blood collection team will be visiting Preesall to collect lifesaving blood donations on the following date:

Thursday 29th December 2016

St Oswald’s Parish Church, Lancaster Road, Knott End on Sea FY6 0DU

10:15-12:30 & 13:45-16:00

#### **Fylde Coast Bridleways Association improvements to Lindel Lane.**

The surface had become rutted and dangerous for walkers and horse riders for 150 metres from Park Lane due to rainwater run-off from Park Lane rather than it entering the grids on the lane. Fylde Coast

Bridleways Association realised that the necessary improvement was not going to be high on Lancashire County Council's expenditure list so got its permission to upgrade the 150-metre section using money raised by the annual Knott End Pleasure Ride. A contractor has scraped to a solid base, stoned and rolled the section. Lancashire County Council Highways Dept. has suggested that to prevent further erosion, and the flooding of stables down Lindel Lane, a shallow kerb backed by Tarmac is needed, which it will install.

### **Coastal access**

Stretch 6: Silverdale to Cleveleys (approx. 82km)

Stage 2 'Develop' is well under way with site visits and meetings with local partners occurring across the stretch. Access Sensitive Features Appraisal (ASFA) process will run alongside route alignment information coming in with an improved process to make sure sensitive areas are taken into account while initial meetings proceed. Initial proposals will be sent out once the route alignment on full sections has been developed.

### **Assisted Area Status**

At the last full meeting of the council the Clerk was asked to investigate what, if any, impact this has had since its introduction on 2014. AAS effectively assists companies within that area to receive tax incentives and where grants are awarded can increase the value of these by a set percentage depending on the nature and size of the business project, subject to a number of exclusions.

### **21(16-17)180 Mayor's report (information only)**

The Mayor reported that he had attended a number of events during the last month, namely the Festival of Remembrance at St Aidan's, the Armistice Day celebrations on 11.11.16 and Remembrance Sunday. All had been well attended and had provided an opportunity to meet some very interesting people and to have a chat with some very nice older veterans. He had also been 'door knocking' in the village to seek permissions for placing christmas trees on properties.

### **22(16-17)181 Questions to councillors**

None.

### **23(16-17)182 Date of next meeting**

The next meeting will be held on 12 December 2016. Councillors are asked to raise matters to be included on the agenda by notifying the Clerk in writing by Thursday 1 December at the latest. A summary of the reason for raising the matter should be provided.

### **24(16-17)183 Exclusion of the Press and Public**

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the Council **resolved** to exclude the press and public to discuss:

- a) an item relating to an employment matter
- b) an item relating to an employment matter

There being no other business the Mayor closed the meeting at 21.50