



PREESALL TOWN COUNCIL

**Minutes of the Annual Meeting of the Town Council
held on Monday 9 May 2022 at 7.30pm in the Youth
and Community Centre Preesall**

Present: Cllrs P Orme (Mayor), S Jepson, T Johnson, J Lewin, , N Pattrick, B Renwick, S Rossall, K Shepherd, D Williams, K Woods.

In attendance: Alison May, clerk to the town council, and twenty members of the public.

1 The Mayor Cllr Phil Orme, welcomed everyone to the meeting and delivered a short address.

The Mayor commented positively on the suitability of Cllr K Shepherd as Mayor-elect and gave thanks to the council's staff and members of the public for their work in contributing to Preesall and Knott End being such a wonderful place to live. He advised those present that during his term of office £966 had been raised for Preesall Park and £241 for the donkey sanctuary.

2 Star Awards

The Mayor gave a speech thanking those who have given their time within the community to help others.

The Star Award group trophy for 2021/22 went to Jane Mary Wilcox for all her fundraising efforts and the support she had given to individuals and other help groups over a sustained period.

3 Election of Mayor for 2022/23

The Mayor invited nominations for Mayor.

Cllr P Orme gave a short speech ending with the proposal that Cllr Kath Shepherd be elected to the office of Mayor of Preesall Town Council for the municipal year 2022/23.

Cllr N Pattrick seconded the proposal.

Councillors **resolved** to agree to the proposal.

4 Investiture of Mayor

The Mayor read out and then signed the Declaration of Acceptance of Office, witnessed by the proper officer.

5 The Mayor addressed the meeting

The Mayor, Cllr K Shepherd, said she was looking forward to serving the community over the next municipal year. She commented on how in her initial year as a councillor she had been welcomed by Cllr C Lamb and Cllr Drobny in particular and how they had guided her through the initial period of getting used to being a councillor. She thanked Cllr P Orme for his tireless work for the community and his continuous litterpicking efforts and hoped that she would still be able to rely on his support in the future. The Mayor's charities will be Ambitious About Autism and SENDsation.

6 Apologies for absence

Cllr Tarpey-Black, Cllr Drobny.

7 Declarations of Interests

Cllr Orme, Preesall Youth and Community Centre, Best Kept Village Competition and Over Wyre Parishes co-ordinator; Cllr Jepson, Christmas Community Events; Cllr Pattrick, Gala, Youth and Community Centre and Youth Club; Cllr Woods, Gala, Bloomers, Christmas Community Events; Cllr Shepherd, Christmas Community Events.

8 Election of Deputy Mayor for 2022/23

Cllr Shepherd gave a short speech ending with the proposal that Cllr Tony Johnson be elected to the office of Deputy Mayor of Preesall Town Council for the municipal year 2022/23.

Cllr J Lewin seconded the proposal.

Councillors **resolved** to agree to the proposal.

The Deputy Mayor read out and signed the Declaration of Acceptance of Office of Deputy Mayor, witnessed by the proper officer.

The Mayor invested Cllr Johnson with the chain of office.

9 Review of delegation arrangements to the clerk

Resolved: to readopt the clerk's delegations.

10 Review of the terms of reference for committees

i) Civic Events – Cllr Shepherd proposed that the terms of reference be amended to include the requirement that any decisions made on events affecting the whole council be taken back to council for agreement. **Resolved** that this defeats the purpose of having a decision-making committee and to retain the terms of reference. The maximum number on the committee to be six.

ii) Finance – **resolved** to retain the terms of reference without amendment

iii) Personnel – **resolved** to retain the terms of reference without amendment.

11 Appointment of members to existing committees

Councillors **resolved** the following appointments:

Civic events: Cllr Drobny; Cllr Johnson; Cllr Orme; Cllr Rossall; Cllr Shepherd
Cllr Woods.

Finance: Cllr Lewin; Cllr Orme; Cllr Renwick; Cllr Shepherd.

Personnel: Cllr Tarpey-Black; Cllr Jepson; Cllr Johnson; Cllr Renwick,
Cllr Woods.

12 Appointment of members as subject leads and outside body representatives

Councillors **resolved** to appoint the following:

Subject Leads

Highways – Cllr Patrick

Housing – Cllr Shepherd

Planning Ambassador - Cllr Jepson, Cllr Patrick (deputy)

Outside body representatives

Best Kept Village - Cllr Orme

FOKEL - Cllr Lewin

Gala - Cllr Jepson, Cllr Woods

Halite/Brine watch - Cllr Johnson

Health (all aspects) - Cllr Lewin

Lancashire Association of Local Councils (Wyre Area Committee) - Cllr Orme
(all councillors have a right to attend)

Over Wyre Parishes joint meeting - Cllr Orme

Preesall Youth and Community Association - Cllr Johnson

Tourism - Cllr Johnson

Wyre Flood Forum - Cllr Johnson, Cllr Orme

Wyre In Bloom - Cllr Woods

Christmas Community Events committee - Cllr Woods

Youth - Cllr Patrick; Cllr Lewin.

13 Standing Order 5j

Councillors **resolved** to note the following were reviewed and adopted at the
March and April 2022 meetings:

Standing Orders and Financial Regulations - March

Asset register - March

Insurance renewal with Zurich - March

Clerk's subscription to SLCC - March

Council's subscription to LALC - April

Councillors **resolved** to note the following are to be reviewed as per the council's schedule for annual review of documentation:

Complaints procedure

Policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation

Policy for dealing with the press/media

Employment policies and procedures.

14 Calendar of Town Council meetings for the 2022/23 civic year

Councillors **resolved** to approve the dates of the meetings for the 2022/23 civic year:

13 June 2022

11 July 2022

12 September 2022

10 October 2022

14 November 2022

12 December 2022

9 January 2023

13 February 2023

13 March 2023

10 April 2023

15 May 2023

15 There being no further business, the Mayor closed the meeting at 8.20pm.