



PREESALL TOWN COUNCIL

2 March 2021

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council on Monday 8 March 2021 at **7.00pm** via Zoom video conference.

A handwritten signature in black ink, appearing to read 'A. May', is enclosed in a light blue rectangular box.

Alison May
Clerk to the Council

This meeting may be recorded by the council, members of the public or the press.

Prior to the start of the meeting the chairman will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chairman of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the meetings of full council

Councillors are asked to approve as a correct record the minutes of the full council meeting held on 8 February.

4 Public participation

The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. **Matters requiring a council decision or support must be included as a specific agenda item.** At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.

5 Planning

Application Number: 21/00130/FUL

Proposal: Proposed single-storey rear extension to replace existing.

Location: 29 Hawkshead Road Knott End-On-Sea Poulton-Le-Fylde Lancashire FY6 0QE

Application Number: 21/00151/FUL

Proposal: Erection of a single self-build dwelling (following demolition of the existing buildings)

Location: Ashleigh Farm 6 Head Dyke Lane Pilling Poulton-Le-Fylde Lancashire

Application Number: 21/00230/FUL

Proposal: Erection of detached garage and porch

Location: 249 Park Lane Preesall Poulton-Le-Fylde Lancashire FY6 0LT

6 Finance

Councillors are asked:

a) To note receipts in February

YB current account

Unity

Amount

95.92*

Nil

b) To approve BACS the following payments:

Payroll

Clerk's expenses on behalf of council
848 Services Ltd (Inv.11433)

Zurich Insurance renewal

Covid 19 Group

Mr Redman (for motor neurone charity)

Dawns Tea Room

Knott End Gala

Alzeihmers research Uk

Payment type

BACS0073)

BACS0075)

BACS0074

BACS0076

BACS0077

BACS0078

Chq300042

Chq300043

Chq300044

Chq300045

Amount

1751.09

171.74

9.48

667.13

20.00

10.00

20.00

20.00

10.00

c) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate) YB	46.80
O2 (mobile phone contract) YB	10.46
LCC (contributions) YB	524.78
LCC (deficit) YB	50.00

d) The clerk's membership of SLCC is due for renewal on 1 April 2021. Councillors are asked **to agree** to the renewal of the membership at a total cost of £208 for 2021/22, with the cost being shared 50/50 with Stalmine Parish Council (£104 each), payment to Stalmine Parish Council, BACS0079.

e) To note the statement of accounts	
CB1 Yorkshire Bank (previously) RBS	£87,074.86*
CB2 HTB Bond issue 39	£40,623.44
CB3 IB	Nil
CB4 UNITY	£20,224.02
CB5 HTB easy access	£10,001.00
*awaiting bank statement	

7 Annual governance review

When completing the Annual Return councillors are asked to confirm that the various internal control documents have been reviewed in the past 12 months and the Town Council has established a principle of conducting an annual governance review each March.

i) Standing Orders –

(a) minor amendments have been made to the tendering information to reflect post-Brexit guidance.

(b) Cllr Drobny, supported by Cllr Nicholls, Cllr Johnson and Cllr Williams, would like to ask councillors to discuss making a new addition to the Standing Orders as detailed below:

'The MAXIMUM term that any councillor may hold the office of Mayor/chairperson shall be two consecutive years only. Elections for Mayor will still be held every year and the term of office for the newly elected Mayor shall be for one year initially. The council may vote to return the serving Mayor for a second term, however, a vote shall be held during their second year of mayoralty to elect a new Mayor for the following civic year.

On expiration of the Mayor's municipal year a councillor having served one year may stand only for a further year. A councillor having served two years in succession may not stand for the position for at least two years.'

To clarify:

If Cllr X served 2 terms, they would be barred from being Mayor for two years after expiration of their office.

If Cllr Y served only 1 year in office, that said councillor will still be eligible to run for a second term (and in that case the above clause would be enacted), however, should Councillor Y not be given a second term of office they would be barred only for 1 year and would be free to apply for the position the following year.

This addition to the Standing Orders would allow a fresh turnover of Mayor/chairperson and keep the council 'fresh'. After 2 years it would allow a change of ideas and style of management of the council.

This would also present an opportunity for other councillors who may not have served before to be put forward for the position and allow more recently elected councillors the chance of becoming Mayor.

ii) Financial Regulations – no changes have been made.

iii) Schedule of Assets – has been updated to reflect all assets held as at 3 March 2021 (a full survey of the assets has been conducted by the clerk).

iv) Risk Management Plan – updated to reflect additional insured items and insurance updating.

iv) Risk Register – updated to clarify mitigations and controls.

vi) Annual Town Meeting Standing Orders – these are unchanged.

(Electronic copies of the documents have been provided.)

The changes have been detailed in the annual governance review document (**enclosed**).

Councillors are now asked **to approve** the amendments and readopt the documents.

8 Local Electricity Bill

Councillors were provided with a copy of a paper on community energy on 15 February. Cllr Drobny proposes that the council engage with Community Energy and send a letter of support to the local Member of Parliament and to the author of the paper. Cllr Drobny feels that this scheme could have real benefits for the community and the council should support the idea. Councillors are asked to approve the sending of a letter.

9 Bequest

At the extraordinary meeting held on 1 March councillors decided that they needed more time to consider the response from the trustees and to gain a better understanding of the trust process and the role of the trustees. Cllr Nicholls and Cllr Woods were asked to investigate further and report back to councillors. Councillors are asked to determine how they wish to proceed.

ITEMS 10 to 14 ARE FOR INFORMATION ONLY

10 Reports from subject leads and outside body representatives

Co-op - Cllr Woodhouse

Best Kept Village - Cllr Orme

FOKEL - Cllr Woodhouse

Gala - Cllr Burn, Cllr Tarpey-Black

KE light railway - Cllr A Cropper

Halite/Brine watch - Cllr Johnson

Health (all aspects) - Cllr Tarpey-Black, Cllr Johnson

Highways - Cllr Patrick

Housing - Cllr Nicholls; Cllr Williams

Lancashire Association of Local Councils (Wyre Area Committee) - Cllr Orme, Cllr Burn
(all councillors have a right to attend)

Over Wyre Parishes joint meeting - Cllr Burn

Preesall Youth and Community Association - Cllr Johnson

Planning Ambassador - Cllr Burn, Cllr Patrick

Tourism - Cllr Johnson

Wyre Flood Forum - Cllr A Cropper, Cllr Johnson
Wyre In Bloom - Cllr J Woods
Christmas Community Events committee - Cllr Woods
Youth - Cllr Patrick; Cllr Tarpey-Black

11 Verbal reports from Wyre councillors

Wyre councillors will report on any items relevant to the area.

12 Clerk's report

Councillors are asked to note the information contained in the clerk's report (see attachment).

13 Mayor's report

An opportunity for the Mayor to report on events and activities.

14 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

15 Items for next agenda

The next meeting will be held on 12 April 2021 at 7.00pm - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 1 April 2021** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.