



PRESALL TOWN COUNCIL

Minutes of the monthly meeting of the Town Council held on Monday 14 November 2022 at 7.00pm at Preesall and Knott End Youth and Community Centre

Present: Cllrs K Shepherd (Mayor), R Drobny, T Johnson, J Lewin, P Orme, N Patrick, A Rollason, K Woods.

In attendance: Alison May, clerk to the town council.

123a(1) Apologies for absence – Cllr Jepson, Cllr Rossall, Cllr Williams.

123b(1) Absent without apology – none.

124(2) Appointment of new councillor

Aileen Rollason received a majority vote of those present and voting at the council's meeting to fill its casual vacancy on 2 November 22. She read out the oath to abide by the code of conduct, signed the declaration of acceptance of office and was issued with documentation relevant to her role as a councillor before being confirmed as a councillor until the elections in May 2023.

125(3) Declaration of interests and dispensations

Cllr Johnson declared his union interests.

126(4) Minutes of the last meetings

Resolved: to approve as a correct record the minutes, as presented, of the meetings held on 10 October and 2 November 2022.

127(5) Public participation

Councillors **resolved** to agree to adjourn the meeting to allow non-councillors to speak.

- A member of the public raised the issue of parking tickets having been issued in the past to members of the public and how 200 people have had their tickets closed. Others are still being pursued. It was asked that if anyone knows of someone being pursued to pay a fine from this historical ticketing to be referred to the anti-ticketing group.
- The issue of a new, well-made track from Green Dicks Lane towards the west was raised. Councillors were informed that images of this had been taken and reported to Wyre for 26 days and that it had also been reported to the county councillor. Action to investigate wasn't taken until hedges started to be removed. It was asked that anyone seeing any further development or damage to the natural environment should report their concerns.
- It was stated that 3,100 letters had been sent to the director of public health requesting an assessment of the impact on health that any quarry would

have. The council was asked whether it had received a response to its letter and the clerk confirmed that it had.

- A member of the public expressed thanks to Cllr Pattrick for all the hard work she had put in on the council, especially in ensuring highways issues were reported and actioned by Lancashire County Council. Cllr Pattrick was also provided with a floral tribute for her youth centre work.

At the conclusion of the public session councillors **resolved** to agree to reconvene the meeting.

128(6) Planning applications

Application number: 22/00920/FUL

Proposal: New build ancillary accommodation

Location: The Retreat Back Lane Preesall Poulton-Le-Fylde Lancashire

Resolved: to raise no objections to the application. Suggested that Wyre enforcement monitor to ensure no kitchen is installed (1 abstention, 6 in favour).

Application number: 22/00938/FUL

Proposal: Proposed conversion of buildings to create dwelling with associated amenity space. Erection of balcony and alterations to the vehicular access with formation of parking area. Proposal includes part demolition of building to the rear.

Location: Bethel United Reformed Church Lancaster Road Knott End-on-Sea Poulton-Le-Fylde Lancashire.

Resolved: to raise no objection to the application. However, it was suggested that Wyre Council ensure as much of the cobble wall as possible be retained as this is a heritage asset. Any cobbles taken out should be used to repair the side wall adjacent to the car park. In addition parking should be allowed only within the front curtilage of the property and not via the public car park and any glazing to the eastern side of the balcony should be opaque (1 against, 6 in favour).

Application number: 22/01086/COUQ

Proposal: Prior approval for proposed change of use of agricultural building to 1 dwelling house (C3) with building operations under Class Q of the GDPO

Location: Thornton House Farm 227 Pilling Lane Preesall Poulton-Le-Fylde Lancashire.

Resolved: to object to this application on the grounds that it will reduce business opportunities resulting in a loss of employment within the community. The sight lines for entering and exiting the property are on a blind bend near a school crossing (2 in favour, 3 against, 2 abstention).

Application number: 22/01108/FUL

Proposal: Erection of a single self-build dwelling (following demolition of the existing buildings) (resubmission of application 22/00024/FUL) (variation

of condition 3 to allow existing bungalow and associated buildings to be retained and occupied during build then demolished prior to occupation of replacement dwelling)

Location: Ashleigh Farm 6 Head Dyke Lane Pilling Poulton-Le-Fylde Lancashire.

Resolved: to raise no objections to this application (unanimous).

129(7) Reports from committees and working groups

i) Finance committee

Councillors **noted** that the finance committee met prior to the meeting to approve November's expenditure, review the first draft of the budget for 2023/24 and review quarter 2 budget expenditure.

Resolved: to appoint Cllr Aileen Rollason to the finance committee.

ii) Civic events committee

It was noted that the next meeting of the committee will be on 16 November at 7.00pm.

iii) Personnel committee

Councillors **noted** that the personnel committee met on 26 October and the chair would provide a brief update of the confidential items discussed during closed session at agenda item 24.

Councillors were asked not to contact the clerk out of hours unless it was an emergency.

Resolved: to appoint Cllr Janet Lewin to the personnel committee.

130(8) Blue plaques

Cllr Drobny raised his concerns over this item having been completed by Cllr Shepherd when he hadn't brought it back to the September meeting.

Cllr Drobny left the meeting at 7.40pm.

Resolved: that the initial six plaques be created with one QR code in the material presented to councillors at a cost of £33+VAT per plaque. The plaques to be fixed to the properties of those who had already given their permission. Revised wording was agreed as follows:

Verona Cinema Building – Proposed October 7th 1927. A cinema circa 1946. Also formerly a squash club.

Bourne Arms – keep as is.

Knott End Station – Terminus for Garstang to Knott End Railway. Opened 1908 & Closed in 1950. Engine known as the 'Pilling Pig'.

Black Bull – Circa 1760. First recorded landlord was Mr John Bamber, who ran the pub from 1770 - 1789.

Dolly's Cottage – Site of a two-storey cottage with thatched roof. Built from local cobbles. Named 'Dolly's cottage' after Dolly who lived here.

131(9) Remembrance bench

Resolved: to purchase the 'LEST WE FORGET' multi veteran and animal bench at a cost of £1,395+VAT with a stainless-steel dedication plaque stating 'Preesall Town

Council Invites you to rest and reflect' at £67 +VAT. In addition, to purchase a bolt-down kit for £15 +VAT and delivery at £105+VAT.

132(10) Replacement ferry shelter and Barton Square bus shelter

Resolved: to accept a quotation from David Ogilvie Engineering only.

The clerk to obtain a quotation for one shelter, to replace the ferry slip shelter, with a metal back panel, an additional bench facing west and a partial front partition that is metal at the bottom and glass at the top from the Ballantrae range. The design to be presented to Lancashire County Council for approval and to the legacy trustee for potential funding.

The clerk to obtain a quotation for one shelter, to replace the Barton Square bus shelter, to be the same as the picture of the Ballantrae shelter presented to councillors.

133(11) Snow machine

Resolved: not to purchase a snow machine.

134(12) Request for sight of any planning application in respect of sand and gravel extraction

Resolved: for the clerk to write to Lancashire County Council requesting the ability to comment on any application in respect of sand and gravel extraction within the parish of Preesall.

Cllr Patrick arrived at 8.35pm.

135(13) Projects for 2023/2024

Councillors **noted** that the finance committee had reviewed the first draft of the budget at its meeting earlier in the day and had made minor recommendations for change.

Resolved: to agree the proposed increases to the budget at 4190 £20,000; 4210 £5,000; 4240 £1,500 and 4460 £2,600.

Cllr Lewin proposed an additional item be added to the next draft of the budget in the form of a metal ornamental archway at Preesall Park to commemorate the Queen's passing.

Resolved: for an approach to be made to Wyre Council to rename the park The Queen Elizabeth II park and for £5,000 to be allocated to the budget for this purpose.

Resolved: to approve the first draft of the budget.

136(14) Moving traffic consultation

Resolved: for the clerk to respond to the public engagement exercise.

137(15) Councillor vacancy

Resolved: to approve the advertisement of any co-option vacancy on 16 November with a closing date for applications of 30 November and with interviews to be held on 5 December.

138(16) Request for sponsorship

Resolved: to ask the applicant to complete a grant application and show what other funding she was hoping to secure/had secured. Clerk to add an item to the December agenda to review how often grant applications should be considered.

139(17) Public behaviour issues

Resolved: the clerk to write a letter to the police asking them to report problems with tenants to Jigsaw Homes, as without the requisite information the housing association is unable to act.

140(18) Documents for review

Volunteers' policy

Resolved: to approve and readopt the policy.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

141(19) Reports from subject leads and outside body representatives

Cllr Orme provided a further update on the Best Kept Village report, identifying areas that had received positive feedback and where improvements could be made.

142(20) Verbal reports from Wyre councillors

Cllr Pattrick asked what was happening regarding benches on Preesall Park and was informed that only two people had taken up the opportunity to place a bench.

143(21) Clerk's report

Councillors **noted:**

Fleetwood's Charity School

'Thank you so much for the donation! We are going to spend the money on new reading books for the children. I will let you know when we have purchased them!'

Carter's Charity School

'On behalf of our school I would like to say thank you to Preesall Town Council for their very generous donation.

We are currently reshaping our whole school reading scheme, so that we can inspire our pupils to read, and be able to have a varied, wide range of materials; both fiction and non-fiction, to choose from.

We will therefore be using the funds to provide new books for the scheme which the whole school will benefit from.

We are in the planning and implementation stage of the process at the moment; but aim to be live in January 2023 with our new scheme. I will gladly keep you all updated of our progress.'

Public Health assessment request

A response was received to the council's request for a public health assessment on the impact of any sand and gravel extraction: –

'I am pleased to confirm that the county council has instructed this assessment should be included if a planning application is submitted.'

20mph speed limit

A member of the public has suggested that the council may wish to consider putting a motion on the agenda to discuss whether it wishes to support the move to restrict the speed of traffic to 20mph where people live, work and play.

https://www.20splenty.org/parish_council_motion

Container

The council's new flat pack container was delivered and erected on 8 November. The lengthskeeper will move items stored by the clerk into the container.

Best Kept Village

Overall the impression was both parts were well looked after, some weeds along the path/road/grates in among the houses. Some parts looked more "cared for" than others but overall good for the "spread" of both areas.

A few of the buildings along the front at Knott end, the seating/benches were looking a bit tired, but a thankless task so close to the sea front.

All in all, a good village, as both parts are quite spread out for volunteers to keep on top of.

The map was fine with all outstanding features marked.

144(22) Mayor's report

Cllr Johnson asked for it to be minuted that there had been an appalling turnout from councillors on Remembrance Sunday.

145(23) Questions to councillors

Cllr Pattrick to provide the clerk with an up to date list of councillor surgeries through to April.

Cllr Pattrick to purchase a replacement Ukrainian flag for the New Year.

Permission to replace the Xmas tree bracket on EFX had been given. A response from Dawn's was awaited; it was also asked what had happened to Dawn's Union flag.

146(24) Exclusion of the press and public

Resolved: Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public to discuss a staffing matter and a commercial in confidence matter.

It was emphasised that anything said within closed session should not be discussed outside the meeting.

The Mayor read out the resignation letter of ex-councillor Renwick.

Resolved: to agree the wording for the clerk's job description, person specification and advertisement for the recruitment of a new clerk. The vacancy to be advertised

as soon as possible with a closing date for applications of 9 December and interviews in the New Year.

Resolved: to approve the payment of the nationally agreed spine point salary increment.

Resolved: not to purchase a property within Barton Square.

Resolved: to give approval for the personnel committee to investigate the possibility of partnering with an outside organisation regarding potential outside work such as grass cutting at the Jubilee Garden.

At the conclusion of business it was **resolved** to return to open session.

147(25) Items for next agenda

The next meeting will be held on **12 December 2022 at 6.15pm** - councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 1 December** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.

There being no further business the Mayor closed the meeting at 10.00pm.