



PREESALL TOWN COUNCIL

4 January 2021

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council on Monday 11 January 2021 at **7.00pm** via Zoom video conference.

A handwritten signature in black ink, appearing to read 'A. May', is enclosed in a light blue rectangular box.

Alison May
Clerk to the Council

This meeting may be recorded by the council, members of the public or the press.

Prior to the start of the meeting the chairman will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chairman of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the meetings of full council

Councillors are asked to approve as a correct record the minutes of the full council meeting held on 14 December.

4 Public participation

The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. **Matters requiring a council decision or support must be included as a specific agenda item.**

At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.

5 Planning

Application Number: 20/01171/FUL

Proposal: Change of use of land to mixed use for keeping of horses and residential caravan site for gypsy family with 5 caravans, including no more than 2 static caravans or mobile homes, together with conversion of part of stable building to ancillary dayroom (retrospective)

Location: Blueberry Stables Lancaster Road Preesall Poulton-le-Fylde Lancashire

Application Number: 20/01239/FUL

Proposal: Installation of air source heat pump

Location: Shore View House, 100 Pilling Lane, Preesall, Poulton-Le-Fylde, Lancashire

6 Finance

Councillors are asked:

a) To note receipts in December	Amount
RBS current account	11.87
Unity	3,200.00

b) To note

Yorkshire Bank transfer from RBS 22 December	86,642.92
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c) To approve BACS payment 0060 for £480.00 made outside the meeting to PKF Littlejohn for the audit.

d) To approve the following payments:	Payment type	Amount
Payroll	BACS0061)	
	BACS0062)	1751.09
Clerk's expenses on behalf of council	BACS0063	125.51
848 Services Ltd (Inv.10853)	BACS0064	9.48
Northern Flags (Inv. 146371/01)	BACS0065	583.50

e) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate) YB	46.80
O2 (mobile phone contract) YB	10.46
LCC (contributions) YB	524.78
LCC (deficit) YB	50.00
Unity Bank 4 Sept to 3 Dec charges	18.00

f) To note the statement of accounts	
CB1 Yorkshire Bank (previously) RBS	£86,642.92
CB2 HTB Bond issue 39	£40,623.44
CB3 IB	Nil
CB4 UNITY	£31,818.23
CB5 HTB easy access	£10,001.00
*awaiting bank statement	

7 Insurance of additional items

The clerk was asked by the finance committee to obtain a quotation for insuring additional items with a value of £1,000 or more (**details enclosed**). A revised estimate of the annual increase in insurance has been received from Zurich should the council wish to proceed with insuring these items. This has shown no increase for the current financial year and an increase of between £165 and £175 at renewal. Councillors are asked **to determine** how they wish to proceed.

8 Finalisation of budget 2021/22

The revised budget and a paper explaining the changes made and the effect on the precept are **enclosed**. If councillors have any amendments they wish to propose at the meeting it would be helpful if they were passed to the clerk as soon as possible so that they can be worked up prior to the meeting. Councillors will be asked to set the precept for 2021/22 at the meeting.

9 Sea wall cycling

Given that Natural England is in the final stages of approval for confirming the sea wall as part of the England coastal path, Cllr Nicholls would like to discuss and receive council's opinion on ways to deter: - professional cyclist using the sea wall in large groups at speed, the growing number of electric bikes, horses and motorcycles. During the current climate there is nowhere to go to keep an appropriate distance.

10 Flag flying

The flag diary was last updated in January 2020. Councillors are asked **to approve** the diary for 2021 (**enclosed**) and in these fast-changing times to give permission for the mayor and clerk to agree the flying of a flag to mark an occasion/event not considered/expected /planned by full council at the start of the year (politically neutral) eg. last year the mayor purchased and flew 'thanks to NHS and key workers' during lockdown.

11 Policies and procedures

i) Review of Community Engagement Strategy

As part of the policy review programme councillors are asked **to approve** the Community Engagement Strategy, unamended from last year (**enclosed**).

ii) Revised disciplinary and grievance policies

In January 2020 the council adopted NALC's model disciplinary and grievance policies. These have been amended in line with the council's policy on inclusivity (**enclosed**). Councillors are asked **to approve** and re-adopt the amended policies.

12 Refurbishment of Barton Square clock

Smith of Derby has confirmed that the quotation made in March 2020 still stands. Councillors have already indicated that funding of £7,852 for the full refurbishment of the clock would be taken from the local services budget head. Councillors are asked **to give approval** for the clerk to book the refurbishment, which will take place once the weather is suitable in spring/summer.

13 Affordable housing allocation

Cllrs Nicholls and Orme are yet again a little concerned that affordable housing allocations in the township are not taking place by the Wyre approved 'onion skin approach'. Councillors will recall that this problem was raised some years back when allocations were made for the Rosemount Avenue scheme and satisfactory answers were not obtained. We now have concerns with regards to the Rosslyn Avenue development. We are also concerned that the housing provider is making false claims that town and parish councils are approached for input on 'local connection'. We ask that councillors support the writing of letters from this council to both the housing providers and to Wyre questioning their allocation procedure, challenging the very tenuous local links being used and the non-involvement of the town and parish councils in the allocation procedure.

ITEMS 14 to 18 ARE FOR INFORMATION ONLY

14 Reports from subject leads and outside body representatives

Co-op - Cllr Woodhouse
Best Kept Village - Cllr Orme
FOKEL - Cllr Woodhouse
Gala - Cllr Burn, Cllr Tarpey-Black
KE light railway - Cllr A Cropper
Halite/Brine watch - Cllr Johnson
Health (all aspects) - Cllr Tarpey-Black, Cllr Johnson
Highways - Cllr Patrick
Housing - Cllr Nicholls; Cllr Williams
Lancashire Association of Local Councils (Wyre Area Committee) – Cllr Orme, Cllr Burn (all councillors have a right to attend)
Over Wyre Parishes joint meeting – Cllr Burn
Preesall Youth and Community Association – Cllr Johnson
Planning Ambassador - Cllr Burn, Cllr Patrick
Tourism - Cllr Johnson
Wyre Flood Forum - Cllr A Cropper, Cllr Johnson
Wyre In Bloom - Cllr J Woods
Christmas Community Events committee - Cllr Woods
Youth - Cllr Patrick; Cllr Tarpey-Black

15 Verbal reports from Wyre councillors

Wyre councillors will report on any items relevant to the area.

16 Clerk's report

Councillors are asked to note the information contained in the clerk's report (see attachment).

17 Mayor's report

An opportunity for the Mayor to report on events and activities.

18 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

19 Items for next agenda

The next meeting will be held on 8 February 2021 at 7.00pm - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 28 January 2021** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.