



## PREESALL TOWN COUNCIL

3<sup>rd</sup> January 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 8th January 2024** at **7pm pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

*Ellr Janet Lewin*  
Mayor

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

## AGENDA

### 1 Apologies for absence

### 2. Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

### 3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 13 November 2023 (**updated**) and 11<sup>th</sup> December 2023 (**emailed**).

### 4 Public participation

The Deputy Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

### 5 Planning Applications

**Application Number:** 23/01130/FUL

**Proposal:** Retrospective change of use of agricultural land to form extended domestic curtilage and erection of shed

**Location:** Sand Lea 211 Pilling Lane Preesall Poulton-Le-Fylde Lancashire

### 6 Finance

Councillors are asked to note

6.1 Bank statements Unity 1st December 2023 £100,188.94 and Virgin 1<sup>st</sup> December 2023 £82,599.48 (Any later balances will be provided as they are received).

6.2 Receipts for Mayors Charity

6.3 Cllrs are asked to note and approve payments made for January 2024 (**emailed**)

6.4 To agree as a correct record the bank reconciliations from 1<sup>st</sup> April 2023 to 30<sup>th</sup> November 2023 both year to date and monthly and resolve any actions.

6.5 The Locum clerk is now on top of the finances and has put forward the draft budget and proposed precept for the year 24/25. All Councillors had an opportunity to review the Precept Calculations before Christmas and, as there are no major project proposals to agree to, the Finance Committee are scheduled to meet on 8<sup>th</sup> January 2024 at 5.45 to further scrutinise the calculations of the clerk prior to recommendation to full council at the meeting at 7pm. Council to resolve to provide a Precept Request amount for Wyre Council for 2024/25.

6.6 To consider the Budget V Actual comparison up to 31<sup>st</sup> December 2023 and the recommendations from the Finance Committee and resolve any actions required.

6.7 To consider the Hampshire Bank Bond and resolve to transfer funds into the Bond, in

order to attract the higher interest rate, note any amount is tied in for 5 years.

**7** To consider Councillor attendance at the following events and resolve any actions:  
Crowdfund Workshop – 11 January 2024 at Fleetwood Library.  
LANPAC Event – 28<sup>th</sup> February 2024 at the Winter Gardens, Blackpool

**8** SPIDS Project

To consider the purchase of additional SPID units and posts and to resolve any further actions.

**9** To review the following documents and resolve to accept for 2024, all documents can be accessed via the Preesall Town Council Website. Councillors are asked to provide any comments/amendments, if possible, prior to the meeting so that they can be incorporated prior to the Full Council Meeting and final version signed off at the meeting:

Community Engagement Strategy

Grievance Policy

Disciplinary Policy

Co-option Policy

**10** To receive an update on the unfilled Councillor vacancies and resolve any further actions. Note Preesall South has vacancy to be filled via co-option and Preesall North (potentially) by election or, if not election, co-option.

**11** To provide names for Councillors to attend the library sessions over the coming months.

**THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

**12** Reports from subject leads and outside body representatives  
No written reports have been received.

**13** Verbal reports from Wyre councillors  
Wyre councillors will report any items relevant to the area.

**14** Clerk's report  
Councillors are asked to note the information contained in the clerk's verbal report

**15** Mayor's report  
An opportunity for the Mayor to report on events and activities.

**16** Questions to councillors  
An opportunity for any councillor to ask a question of another councillor.

**17** Items for next agenda  
The next full council meeting will be held on **12 February 2024** - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 1<sup>st</sup> February 2024** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.